

Instructions for filling out Vital Records Application

To fill the form out online, click in the box you want to begin typing in then tab through the rest of the form fields.

After filling out all information, print the form, sign and date.

All sections must be filled out in ink. (Black or Blue)

All sections must be completed. Do not leave anything blank.

Application must be signed and dated.

If presenting the application in person you must have a picture ID with you.

WCHD accepts cash, checks, cashier's checks, and money orders. We do not accept checks from outside the state of Missouri. If ordering from outside Missouri please send money order or cashier's check only.

Checks must contain the following information:

- Account holder's street address (no P.O. boxes)

- Account holder's phone number

- Account holder's date of birth

- Account holder's social security or driver's license number